

MINUTES
BOARD OF EDUCATION
June 14, 2010

The School Board of Beresford School District 61-2, Union County, Beresford, SD held their regular meeting at 5:30 p.m. at the south campus. Those Board members present were: President Sue Christensen, Shelby Docken, Doug Wevik, Dennis McKelvey, Deb Bergland and Clifton Carnes. Absent: Ric Morren. Also present were Superintendent Brian Field, Business Manager Jared Olson, Principal Scott Lepke, and Principal Tim Koehler.

The Superintendent's report was given by Mr. Field, including; Sue Christensen's nomination to the SDHSAA board of directors; the upcoming joint meeting of Beresford Board of Education, Beresford City Council, and Beresford Community Education Board of Directors; Beresford hosting ASBSD fall regional meeting; update on new staff members for the 2010-11 school year; update on the open co-curricular positions for the 2010-11 school year.

A motion (M160-10) was made by Deb Bergland, and seconded by Clifton Carnes to adopt the agenda with the addition of 16a (Approve Contract with East Dakota Cooperative for services), 16b (Approve transfer of money between funds). All present voted yes.

A motion (M161-10) was made by Dennis McKelvey, and seconded by Doug Wevik to approve the minutes as published for the April 12, 2010 regular meeting, May 10, 2010 regular meeting, and May 15, 2010 special meeting. All present voted yes.

A motion (M162-10) was made by Shelby Docken, and seconded by Clifton Carnes to approve the financial reports. All present voted yes.

General Fund beginning balance \$1,004,685.40. Receipts: Local \$385,229.25 County \$7,614.02 State \$157,196.03 Federal \$9,656.00 Reimbursable Expenses \$1,116.15 Disbursements of \$326,243.28 and an ending balance of \$1,239,253.57. **Capital Outlay Fund** beginning balance \$118,937.84 Receipts: local \$316,509.41 Federal \$0.00, Reimbursable Expenses \$0.00. Disbursements of \$1,108.98 and an ending balance of \$434,338.27 **Special Education Fund** beginning balance \$(33,905.91) Receipts: Local \$149,408.33, State \$17,737.00. Federal \$14,182.13 Reimbursable expenses, \$0.00. Disbursements of \$74,719.71 and an ending balance of \$72,701.84 **Pension Fund** beginning balance \$237,641.96. Receipts: Local \$31,848.89, disbursements of \$0.00 and an ending balance of \$269,490.85. **Bond Redemption Fund** beginning balance of \$42,603.26 Receipts: Local \$102,633.14. Disbursements of \$22,266.25 for an ending balance of \$122,970.15 **Capital Projects** beginning balance \$116,676.83. Receipts: Local \$95.78. Disbursements of \$132.18 and an ending balance of \$116,640.43. **Food Service Fund** beginning balance \$28,210.72. Receipts: Local \$13,478.64, Federal \$9,458.90. Reimbursable Expenses \$0.00. disbursements of \$33,060.93 and an ending balance of \$18,087.33.

A motion (M163-10) was made by Doug Wevik, and seconded by Shelby Docken to approve the following claims for June: Aflac, Payroll Insurance 1,997.98; Centerstone, Payroll Insurance, 1,327.42; Delta Dental, Payroll Insurance 4,712.43; WellMark, Payroll Insurance 41,791.12; Fort Dearborn Life, Payroll Insurance 302.40; Avesis, Payroll Insurance 961.27; A & B Business Equipment, Copier Lease 7,054.02; Perry Ambur, Lunch Account Refund 3.55; Michelle Andrews, National Travel Expense 130.00; Apple Computer, Tech Supplies 2,782.36; B&H Photo, Tech Supplies 1,630.95; Barnes & Noble, Sped Supplies 600.00; Beresford School District, Sub Costs For Tie Conference 268.00; Beresford Schools T & A, History Day 500.00; Best Western Ramkota Hotel, Principal Lodging 179.98; Brain Pop, Tech Supplies 1,425.00; C.L. Barnhouse Company, Band Music 61.23; Cambium Learning Inc., Sped Supplies 750.24; Casey's General Store, Enhancement Grant Supplies 50.00; Cdw Government, Inc, Sped Supplies 5,652.77; Children's Care Hospital & School, Services 2,985.24; Christensen Tree Service, Services 250.00; City Of Beresford, Utilities 7,777.83; Connecting Point, Tech Supplies 378.00; Crazy Aaron Enterprises, Inc., Tobacco Grant Supplies 102.21; Michelle Dahlberg, Lunch Account Refund 1.50; Dakotaland Autoglass, Inc., Transportation Repairs 245.00; Daubys Sport Center, Golf Awards 444.48; Pamela Davis, Lunch Account Refund 86.40; Discount School Supply, Preschool Supplies 1,038.70; Div Of Criminal Investigation, Background Check 43.25; D-P Tools Inc., Transportation Supplies 14.57; East Dakota Educational Coop, ESA Services 9,753.00; Estr Publications, Sped Supplies 128.00; Farmers Cooperative Company, Diesel Fuel 503.75; Fiesta Foods, Supplies 304.83; Flr Sanders, Inc., Gym Floor Maintenance 4,200.00; Fonder Sewing Machine, Sped Supplies 76.95; Franklin Covey Co., Superintendent Supplies 67.88; Frieberg, Nelson, & Ask, L.L.P., Legal Services 2,777.50; G&R Controls, Custodial Repairs 79.00; Geotek Engineering Services, Engineering Services 1,786.00; Grainger, Custodial Supplies 233.52; Graves I-T Solutions, Tech Services 1,200.00; Great Plains International, Transportation Repairs 640.52; Groth Music, Elementary Music Supplies 2,704.00; Harrisburg School District, Pep Grant Expenses 100.00; Hillyard/Sioux Falls, Custodial Supplies 719.26; Holiday Inn Express, Admin Lodging 721.62; Images Of The World, Assembly Speaker Fee 675.00; Imprest Fund, Various Activities 1,147.38; Ingram Library Services, Library Books 196.59; Intense Graphics, Elementary Supplies 195.00; Interstate Office Products, Office Furniture 5,532.18; Mary Jensen, Lunch Account Refund 41.60; Randy Jensen, Lunch Account Refund 2.10; K & N Electric, Custodial Repairs 6,185.95; Jack Kennedy, Lunch Account Refund 5.60; Koch-Hazard Architects, Architect Services 3,402.01; Lakeshore Learning Materials, Sped Supplies 1,605.62; Lewis Drug Stores, Art Supplies 14.92; Linqi Systems, Sped Supplies 89.85; Linweld, Vo-Ag Supplies 38.00; Lunchtime Solutions, Inc., May Food Service 27,411.75; Gwen Marlow, Lunch Account Refund 9.45; Mcgraw-Hill Companies, Sped Supplies 304.69; Menards, Custodial Supplies 179.06; Midamerican Energy, Natural Gas 1,200.47; Mike's Band Repair, Band Instrument Repairs 730.00; Dr. Margaret Miller, Speaker Stipend 50.00; Model Me Kids, Sped Supplies 89.85; David Mork, Custodial Repairs 150.00; Allison Morley, Lunch Account Refund 34.15; Muller Auto Parts, Transportation Repairs 434.92; Naesp, Elementary Supplies 23.00; Nasco, Sped Supplies 67.18; Nasco, Preschool Supplies 204.75; Neff Motivation, Inc., AD Supplies 252.58; Jay Nordquist, Lunch Account Refund 22.05; Olson's Ace Hardware, Elementary Repairs 172.32; Ope Niemeyer Flooring, Carpet Installation 1,256.50; Parker School District, Track Entry Fee 120.00; Pci Educational Publishing, Sped Supplies 2,239.92; Popp Binding, Sped Supplies 159.93; Jordan Powell, Lunch Account Refund 116.55; Michelle Pratt, Freshman Academy 225.00; Pro-Ed, Sped Supplies 217.80; S.A.L.T. Group, Llc, Sped Supplies 75.00; School Specialty Supply, Sped Supplies 1,510.04; Sdste, District Membership 30.00; Sandy Sheffield, Lunch Account Refund 26.65; Sioux Falls Argus Leader, Periodicals 85.32; Sioux Falls School District, Summer Symposium Registrations 625.00; James Sorensen, Lunch

Account Refund 7.15; South Dakota Achieve, Services 595.88; South Dakota Retirement System, Sick Leave Payout – Twedt, Gors, Semmler 19,763.52; Southeast Area Co-Op, Services 17,265.40; Stan Houston Equipment, Vo-Ag Supplies 138.00; Staples Credit Plan, Sped Supplies 1,060.81; Star Publishing, Legals, Advertising 378.86; Subway, Enhancement Grant Supplies 50.00; Kendal Swee, Lunch Account Refund 244.65; Swift Contractors, Inc., Wrestling Addition 137,147.00; Technology & Innovation In Education, Tie Conference Registrations 760.00; Rhonda Theel, Lunch Account Refund 14.10; John Thompson, Lunch Account Refund 12.35; U.S. Bank, MS Textbooks 2,848.41; U-Line, Tobacco Grant Supplies 387.64; University Of South Dakota, PDC Program 69,771.49; Wal-Mart, Sped Supplies 450.00; Western Psychological Services, Sped Supplies 151.25; Ginger Wettstein, Prom Advisor 292.00; Chris Wevik, Prom Advisor 292.00; Doug Wevik, Lunch Account Refund 2.10

May Payroll: General Fund \$244,229.82; Pension Fund \$00; Special Education \$39,524.79; and Food Service \$635.62.

May Imprest: Elk Point Jefferson Schools, MS Track Entry Fee 50.00; Harrisburg School District, Conference Registration 80.00; Rhonda Peterson, BSC MS Track Workers Meals 25.00; Joshua Shorley, BSC MS Track Worker 50.00; Brian Field, Landscaping Supplies 71.48; Harrisburg School District, Golf Entry Fee 45.00; Emily Olson, BSC Track Workers Meals 15.00; Rhonda Peterson, Region Track Workers Meals 20.00; Sioux Falls Christian, Golf Entry Fee 40.00; Beresford Schools T&A, Share Region Golf Expense 94.37; GE Money Bank/Amazon, SpEd Supplies 31.88; GE Money Bank/Amazon, SpEd Supplies 77.15; Rhonda Peterson, State Track Meal Money 547.50. All present voted yes.

A motion (M164-10) was made by Dennis McKelvey, and seconded by Deb Bergland to approve the contract amendment with Lunchtime Solutions, Inc. which would change the consumer price index that potential rate increases are based on. All present voted yes.

A Motion (M165-10) was made by Shelby Docken, and seconded by Doug Wevik to accept the following staff resignations:

Mrs. Joyce Fedderson – SPED Aide
Mrs. Kelly Knutson – Asst. Volleyball
All present voted yes.

The Beresford Board of Education would like to thank both of these individuals for their service to the district.

A Motion (M166-10) was made by Dennis McKelvey, and seconded by Deb Bergland to approve the following 2010 summer SPED contracts:

Tricia Diefendorf – SPED Transportation - \$12.18/hr
Marsha Nelson – SPED Transportation - \$8.39/hr
June Lewison – Pre-school SPED Transportation - \$12.39/hr
Krislyn Carlson – SPED Teacher - \$20/hr
Krysta Kooi – SPED Teacher - \$20/hr
Shannon Merkouris – SPED Teacher - \$20/hr
All present voted yes.

A Motion (M167-10) was made by Clifton Carnes, and seconded by Shelby Docken to approve the 2010-2011 staff contracts for classified staff, certified staff and administration. All present voted yes.

A Motion (M168-10) was made by Doug Wevik, and seconded by Dennis McKelvey to approve an educational advancement for Lourdes Reaves from BA to BA+12 in the amount of \$500.00. All present voted yes.

Ric Morren entered the meeting.

A Motion (M169-10) was made by Clifton Carnes, and seconded by Dennis McKelvey to declare old technology equipment as surplus with no value. All present voted yes.

Mr. Field reviewed the following budget reductions that have been made for the 2010-2011 school year.

General Fund

HS Health/PE Position – Attrition - \$47,623.99
Summer Custodial - Less Staff & Reduced Hours - \$8,783.23
Summer Custodial – Elimination of Summer OT - \$5,375.53
Bus Reduction – Elimination of 1 Route - \$11,901.27
Aide – ½ time reduction - \$11,871.00
Library – RIF certified and replace with aide - \$20,000.00
Total - \$105,555.02

Special Education

Aide – Attrition - \$18,340.29
Aide – Attrition - \$20,347.99
Total - \$38,688.28

Mr. Olson reviewed the June 14 edition of the preliminary budget highlighting each fund. A final budget will be presented to the board in July for review and approval.

The board reviewed policies in Section D: Fiscal Management (DG thru DIF) and referred the following policies to the policy committee to review.

DGD – Credit Card Use Policy
DI – Fiscal Accounting and Reporting
DID – Inventories

A Motion (M170-10) was made by Ric Morren, and seconded by Shelby Docken to renew the service contract with East Dakota Cooperative for teacher in-service/training. All present voted yes.

A Motion (M171-10) was made by Dennis McKelvey, and seconded by Doug Wevik to transfer \$90,000 from fund 41 (Capital Projects) to fund 21 (Capital Outlay). All present voted yes.

Capital Outlay Projects as part of the 5 Year Strategic Plan were discussed. Mr. Field highlighted the progress of the wrestling room addition and informed the board about damage that was done when the high winds blew through. He also gave them an update on the track and field work progress. A crew will be completing the appropriate drainage work once the area dries. Mr. Field

also updated the board on the HS/Central Office remodeling that has been completed and the upcoming remodeling and carpeting of classrooms.

The following committee reports were given

- a. Negotiations
- b. Southeast Area Coop
- c. Evaluation

Principals Lepke, and Koehler provided the board with more information on the proposed 8 period/common bell system at the MS & HS. The administrators have met with community members at an open forum to discuss the proposed change and informed the board that they intend to move forward with the change.

Discussion was held regarding the open board position.

A Motion (M172-10) was made by Dennis McKelvey, and seconded by Deb Bergland to appoint James Haneke to the open seat. A roll-call vote was requested and called (Morren – Yes, Bergland – Yes, McKelvey – Yes, Wevik – Yes, Docken – Yes, Christensen – Yes, Carnes – abstained). Motion Passed.

Discussion was held on the “Building Engaged Schools” book read. Doug Wevik lead Ch 9, Clifton Carnes lead Ch 10, and Mr. Field summarized the conclusion.

Sue Christensen summarized the data collected from the self-assessment of school board operations.

The board recessed at 7:43 pm.

The board reconvened at 7:46 pm.

A Motion (M173-10) was made by Clifton Carnes, and seconded by Ric Morren to have the board go into executive session at 7:47 p.m. to discuss personnel. All present voted yes.

Executive session was declared over at 8:49 p.m.

A Motion (M174-10) was made by Ric Morren, and seconded by Doug Wevik to allow a staff member to use advanced sick days. All present voted yes.

There being no further business, a motion (M175-10) was made by Dennis McKelvey, and seconded by Shelby Docken to adjourn the meeting at 8:50 p.m. All present voted yes.

Approved this ____ day of July, 2010.

Jared Olson, Business Manager

Susan M. Christensen, Board President

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